

Subject: Re: EFT/ACH transfer
From: Tara Devine <tara@venicebeachbid.com>
Date: 09/19/2017 05:21 PM
To: Rita Moreno <Rita.Moreno@lacity.org>

Thanks!

On Sep 19, 2017 5:20 PM, "Rita Moreno" <rita.moreno@lacity.org> wrote:
I think it might have to be the authorized signatories as stipulated in the contract. I'll confirm with Accounting tomorrow.

On Tue, Sep 19, 2017 at 5:17 PM, Tara Devine <tara@venicebeachbid.com> wrote:

I am also authorized to do this from our bank's perspective if that is relevant.

On Sep 19, 2017 5:16 PM, "Tara Devine" <tara@venicebeachbid.com> wrote:

Thanks - one question.

The form says authorized principal signature. I am authorized from the Board's POV as their official Interim CEO.

Am I authorized from the City's perspective or does it require Board execution?

On Sep 19, 2017 4:14 PM, "Rita Moreno" <rita.moreno@lacity.org> wrote:
Hi Tara,

Attached is the form you need to complete and return with a voided check. See the instructions included therein.

Rita

On Fri, Sep 15, 2017 at 4:58 PM, Tara Devine <tara@venicebeachbid.com> wrote:

Hi, Rita:

I wanted to loop back with you and get the paperwork to set things up so that future Venice Beach BID assessment revenue can be received via EFT transfer rather than check.

Please send me the form(s) and any instructions when you have a chance.

Thanks, and have a great weekend!

Warmest regards,
Tara

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